



Swimming Taranaki Board Meeting Minutes – April 2021

Venue:	Logicam	Date:	13/04/2021	Time:	6.15 pm
Present:	Donna Bouzaid, Lisa Goble, Sue Darney, Denyse Salisbury, Tracey Knofflock, Kayanna Keenan				
Apologies:					
In Attendance:	Rowan Williams – presentation only of Technical Report				


Item	Discussion	Moved/Seconded	Responsibility
Conflict of Interest	None		
Confirmation of Previous Minutes	Minutes of the meeting held 9 March 2021 Support clubs with education and training to be noted under participation	Lisa, Tracey	
Matters Arising:	<ul style="list-style-type: none"> Overall Club Relay Champs trophy – required for engraving – to call this 'George Sibtsen Trophy', Tania to send Tracey picture of trophy To update camp/stroke clinic policy to reflect ST now covering coaching costs Participation – key work stream update to include: "support clubs with education and training" 		Donna Tania
Strategic Plan:	<ul style="list-style-type: none"> Communication – 'how we are going to do it' – as attached Ideas behind key work streams, what is admin/board roles required under each tactic – these are required to be completed prior to next meeting Review of draft layout of plan, all agreed on proposed layout designs with minimal changes as discussed 		Board
Policies:	<ul style="list-style-type: none"> To update policies to include ST will be responsible for 13/O Funding application To update Representative Teams policy to include the additional hoodie and t shirt after three years 		Tania Tania
Health & Safety	<ul style="list-style-type: none"> To look into diving depth safety (Inter Club Challenge) 		Tania
Financial	<ul style="list-style-type: none"> Move that the financial report be read and accepted and accounts be approved for payment. Funding resolutions: To apply to TSB Community Trust for Annual Grant and Programme & Events Grants. To apply to TET for Pool Hire. 	Sue/Lisa	
Technical	<ul style="list-style-type: none"> Report tabled by Rowan Williams as attached. Relays Discussion - Team members were not checked at relays. Scratching rule of 30 minutes was unrealistic, was very relaxed event. 		

	<ul style="list-style-type: none"> • June Stratford meet – next training opportunity • Board decision to assist in organising officials overturned by TC. • TC to attend club meeting to inform clubs of technical requirements, what a club role is regarding technical officials, • TC to look at sharing documentation of officials within clubs • Jason Pinto – qualified as Regional JOS (28/03/2021) • Email sent to TC regarding new officials joining TC 11/3/21, the board strongly encourages all officials attending national meets to be a voice on the technical committee • FINA School webinar training update – this information hasn't been passed on to other technical officials but was advertised online via SNZ, Tania to follow up with Cath urgently as this is a great training opportunity • Rowan discussed the benefits of having a training session with Diane Farmer and to make contact with her regarding this 		<p>Tania</p> <p>Rowan</p>																																																								
<p>Records Officer</p>	<p>The following records were accepted and ratified by the board:</p> <p><u>SHORT COURSE</u></p> <p><u>12 & Under Championships</u></p> <p><u>Girls 12-13</u></p> <table border="0"> <tr> <td>50 Fly</td> <td>30.56</td> <td>Anahera Martin</td> <td>Stratford</td> <td>27.11.20</td> <td>Own</td> <td>30.84</td> <td>23.10</td> </tr> </table> <p><u>LONG COURSE</u></p> <p><u>Taranaki Club Relay Championships</u></p> <table border="0"> <tr> <td>Boys 11-12 200 Free</td> <td>2.11.91</td> <td>Highlands</td> <td></td> <td>20.3.21</td> <td>Stratford</td> <td>2.12.25</td> <td>24.03</td> </tr> <tr> <td>Boys 13-14 200 Medley</td> <td>2.12.24</td> <td>Aquabladz</td> <td></td> <td>20.3.21</td> <td>Aquabladz</td> <td>2.12.75</td> <td>24.03</td> </tr> <tr> <td>Grils 13-14 200 Free</td> <td>2.00.88</td> <td>Stratford</td> <td></td> <td>20.3.21</td> <td>Stratford</td> <td>2.02.11</td> <td>14.03</td> </tr> <tr> <td>Grils 13-14 200 Medley</td> <td>2.13.48</td> <td>Stratford</td> <td></td> <td>20.3.21</td> <td>Stratford</td> <td>2.18.81</td> <td>23.03</td> </tr> </table> <p><u>NZ Swimming Championships 5-10 April</u></p> <table border="0"> <tr> <td>Men 16 & O 200 Free</td> <td>1.48.35</td> <td>Zac Reid</td> <td></td> <td>05.04.21</td> <td>Zac Reid</td> <td>1.49.36</td> <td>23.04</td> </tr> <tr> <td>Men 16 & O 400 Free</td> <td>3.47.74</td> <td>Zac Reid</td> <td></td> <td>05.04.21</td> <td>Zac Reid</td> <td>3.49.42</td> <td>16.11</td> </tr> </table> <p>Tracey to double check records</p>	50 Fly	30.56	Anahera Martin	Stratford	27.11.20	Own	30.84	23.10	Boys 11-12 200 Free	2.11.91	Highlands		20.3.21	Stratford	2.12.25	24.03	Boys 13-14 200 Medley	2.12.24	Aquabladz		20.3.21	Aquabladz	2.12.75	24.03	Grils 13-14 200 Free	2.00.88	Stratford		20.3.21	Stratford	2.02.11	14.03	Grils 13-14 200 Medley	2.13.48	Stratford		20.3.21	Stratford	2.18.81	23.03	Men 16 & O 200 Free	1.48.35	Zac Reid		05.04.21	Zac Reid	1.49.36	23.04	Men 16 & O 400 Free	3.47.74	Zac Reid		05.04.21	Zac Reid	3.49.42	16.11		<p>Tracey</p>
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Taranaki Events	<ul style="list-style-type: none"> • Inter Club Challenge Review – admin report only, no other feedback received, to look into diving depth safety as Waitara was starting in shallow end of pool. Discussed whether t shirts to be provided again in 2022 and all agreed that this will remain, to look at assigning meet dates for 2021/2022 Inter Club Challenge. • Club Relay Championships Review – programme to be published prior to the meet (this was provided to TC however no response was received), medal ceremony to be better organised and acknowledging those who have trophies in their name – having these people present the trophy, meet rules to be reviewed for 2022, to remove the word 'financial' out of conditions of entry. Entries have to be submitted via a team manager file, 2022 – entries via team manager to be free 2022, manual entries \$20 per entry. To update relay information as required to note all the above. • Awards – 20 June 2021 (Stratford), invite and nominations sent 1/4/21 – to send to Technical Committee also. Event format draft required. • Taranaki Winters –flyer to be confirmed at May meeting. Suggested changes following 2020 to be sent to Sue Southgate. Request received to allow 'club swimmers' to enter, board agreed to allow 'club swimmers' but must have a qualifying time 		Tania Tania Tania
National Events	<ul style="list-style-type: none"> • An appreciation of funding received from NZ Champs swimmers, congratulations to all swimmers with a special mention of Zac whom broke two Taranaki records. 		
Flannagan Cup	<ul style="list-style-type: none"> • Waiting on a copy of the manual to be sent to us (last followed up 2/3) 		Rowan/FC
Transfers	<ul style="list-style-type: none"> • Sam Watson from Stratford to Aquabladz • Nathan Whitehead from Highlands to Aquabladz • Amber Whitehead from Highlands to Aquabladz • S Kennard from Highlands to Aquabladz • Stacey Kennard from Highlands to Aquabladz • A Whitehead from Highlands to Aquabladz 		
General Business	<ul style="list-style-type: none"> • Sport Taranaki Network Breakfast (Tracey) – nothing to report on (was a NPDC presentation on 10 year plan). • Different & Better Discussion Paper – refer to attached report. • Public Liability Insurance (Sue) – carried forward to next month, no immediate action required. • Hoodies to be ordered for first time national swimmers, in discussion with supplier regarding colour quality. • Calendar – 2021/22 calendar circulated, no feedback received therefore has now been published, still need to include Taranaki Primary School event, Time Buster and Long 		

	<p>Distance events. To contact coaches to see when these events are best suited. A request received from Claire Rowlands to change SC Champs date however pool is booked and visiting clubs advised, no change to be made.</p> <ul style="list-style-type: none"> • Storage of archives, scanning firm? (carried over to next month) • Officials shirts – to provide financial officials with an additional shirt Winters • Emails are being received from club committee members on club emails and have been treated as club correspondence rather than personal correspondence, a gentle reminder to clubs to ensure any personal correspondence is not sent via club emails, likewise as board members need to remember conflict of interest whilst engaging with others • Update of club office holders required from clubs, a reminder of resources available to clubs via SNZ website, club toolbox etc 	<p>Tania to email coaches</p> <p>Tania Lisa</p> <p>Tania</p>	
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Meeting Closed: 8.19pm

Signed as a true and correct record:  Date: 11 May 2021

Future Meeting Dates:

11 May 2021	Zoom – 7pm
8 June 2021	Logicamm Office – 6.15pm (Technical Committee in attendance)
13 July 2021	Zoom – 7pm
10 August 2021	Logicamm Office – 6.15pm (Technical Committee in attendance)
14 September 2021	Zoom – 7pm
12 October 2021	Logicamm Office – 6.15pm (Technical Committee in attendance)